



INSTRUCTIONS

How to configure  **PayPal**
to work with Big League Commerce



Money

[More >](#)

Available

\$0.00 AUD*

AUD	\$0.00
USD	\$0.00

Recent activity

Ready to ship Invoices and money requests sent Payments


Activity (including balance & fees)

Business Profile

Welcome **Lloyd Stephens**

Business name: Lloyd Stephens

 Business set-up

 Profile and settings

Once you are logged into PayPal

1: Click "Profile"

2: Click "Profile and Settings"



My profile

Business information >

Email, address, phone, password and more.

Financial information >

Bank accounts, cards and more.

Account settings >

Notifications, customer ID, more.

1

Selling tools >

Getting paid, shipping and more.

Name

Change

Email address

Update

Address

Update

Phone number

Update

1: Click "Selling tools"



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My business set-up	Tools to help boost my business.	Get started
Selling online		
PayPal buttons	Manage my payment buttons.	Update
Credit card statement name	My business name on card statements is: SAVE LIGHT	Update
GST	Set up GST for multiple regions.	Update
Custom payment pages	Set up PayPal payment pages to look like my website.	Update
Website preferences	Return customers to my website after they pay with PayPal.	Update
API access	Manage API credentials to integrate my PayPal account with my online store or shopping cart.	Update
Invoice templates	Create and manage my invoices.	Update

1

1: Click "Update" for Website Preferences



Website Payment Preferences

[Back to My Profile](#)

Auto Return for Website Payments

Auto Return for Website Payments brings your buyers back to your website immediately after payment completion. Auto Return applies to PayPal Website Payments, including Buy Now, Donations, Subscriptions and Shopping Cart. [Learn More](#)

1

Auto Return: On Off

Return URL: Enter the URL that will be used to redirect your customers upon payment completion. This URL must meet the guidelines detailed below. [Learn More](#)

2

Return URL:

Return URL Requirements: The following items are required in order to set up Auto Return.

- In accordance with the User Agreement, you must provide written information on the page displayed by the Return URL that will help the buyer understand that the payment has been made and that the transaction has been completed.
- You must provide written information on the page displayed by the Return URL that explains that payment transaction details will be emailed to the buyer.
- Example: Thank you for your payment. Your transaction has been completed and a receipt for your purchase has been emailed to you. You may log in to your account at www.paypal.com to view details of this transaction.

Payment Data Transfer (optional)

Payment Data Transfer allows you to receive notification of successful payments as they are made. The use of Payment Data Transfer depends on your [system configuration](#) and your Return URL. Please note that in order to use Payment Data Transfer, you **must** turn on Auto Return.

3

Payment Data Transfer: On Off

4

Identity Token:115KljUrDQMA0b4Sks28YcLIW_30UJ0d-vShOrzhXvYOeQULjEvtmbldsVC

5

1: Set "Auto Return" to "On"

2: Set "Return URL" to <http://berwickcsc.org.au>

3: Set "Payment Data Transfer" to "On"

4: Copy and send the "Identity Token" to Lloyd Stephens.

• This must include everything after the ":"



Identity Token:115k

• If the "Identity Token" is not visible click "Save" and then return to this page and it will appear.

5: Click "Save"



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Website preferences Return customers to my website after they pay with PayPal. [Update](#)

API access Manage API credentials to integrate my PayPal account with my online store or shopping cart. [Update](#)

Invoice templates Create and manage my invoices. [Update](#)

Getting paid and managing my risk

My automatic payments Manage the subscriptions, automatic payments and instalment plans that I offer my customers. [Update](#)

Instant payment notifications Integrate PayPal payment notifications with my website. [Update](#)

* Repeat steps on pages 1 & 2

1: Click "Update" on Instant Payment Notifications

1

Update



Instant Payment Notification (IPN)

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Instant Payment Notification (IPN) is a PayPal feature that sends payment related messages (and other transactional events) directly from PayPal to your website's back-end systems. You can search and view messages from up to 28 days ago, and also:

- Resend messages not received by your website's back-end systems
- Temporarily stop receiving messages (useful when performing maintenance on your back-end systems)

Messages are generated and stored on PayPal until you start receiving them again.

Use the IPN feature in these situations:

- Your service provider, cart provider or website developer has asked you to
- You have back-end systems that require IPN messages to automate business processes, such as creating shipping notifications and inputs to accounting applications

[Learn more](#) about the Instant Payment Notification feature.

1

To start or stop receiving IPN messages and to decide where to send them, click the **Choose IPN Settings** button.

Choose IPN Settings

1: Click "Choose IPN Settings"



Edit Instant Payment Notification (IPN) settings

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PayPal sends IPN messages to the URL that you specify below.

To start receiving IPN messages, enter the notification URL and select **Receive IPN messages** below. To temporarily stop receiving IPN messages, select **Do not receive IPN messages** below. PayPal continues to generate and store IPN messages until you select **Receive IPN messages** again (or turn off IPN).

1

Notification URL

2

IPN messages

- Receive IPN messages (Enabled)
- Do not receive IPN messages (Disabled)

3

Save Cancel

1: Enter the Notification URL
“www.berwickcsc.bigleaguecommerce.com/paypal_ipn.aspx”

2: Set “IPN Messages” to
“Receive IPN messages
(Enabled)”

3: Click “Save”